



CSOTTE Board Meeting
Sunday, October 19, 2014
Austin Sheraton at the Capitol
Austin, Texas
10:30 am – 12:45 pm; Capitol A

Minutes

9:30 AM – Pre-Board Meeting: Board Members volunteered to stuff bags for conference attendees and organize nametags.

1. The meeting was called to order at 10:30 AM by Chair, Amanda Rudolph. Members present were Glenda Ballard (TACTE), Bob Burgin (Treasurer), Diana Everett (TAHPERD), Ginny Fender (TACTE), Krystal Goree (TDFE), Sara Langford (TDFE), John Miazga (Advisor), Sue Owens (TCTCT), Sandra Parnell (TACO), Zach Rozell (TACA), Amanda Rudolph (Chair), Grant Simpson (Chair Elect), Kathleen Snyder (TACO), Denise Staudt (TxATE), Pam Tipton (Exec. Secretary), Jim Todd (EDICUT), Kathleen Vinger (Secretary), and Marlene Zipperlen (TxATE).

2. The minutes of the September, 2014 meeting were presented. The motion to accept with corrections was moved by John and seconded by Marlene. The motion passed. The corrections included the spelling of Bob Burgin's name and a reference to item 6, the CREATE program. Sara said that TACTE instead of TDFE would be in charge of Field-Based Practices and Exemplary Faculty along with EDICUT.

3. Pam presented the September financial report. Total income was \$19,350.69 and expenditures were \$6957.95. Total assets of \$122,122.49 included \$90,967.76 in checking and \$21,154.73 in savings. The motion to accept the report was moved by Sandra and seconded by Glenda. The motion passed.

4. Pam discussed the conference details. She said that a hardcopy "Mini-Program" was available to board members if needed. Members were reminded to pick up their event bags in the foyer.

The meeting schedule for member organizations was reviewed and the times were appropriate. Pam asked that board members keep an eye on the registration table to see if help is needed.

The General Sessions were discussed. Board members will be introduced at the first and second General Sessions. The Vendor Bingo will be introduced at the first General Session along with an invitation to the reception. Members are encouraged to thank the various sponsors throughout the conference. Barnett Berry will be available at the reception. The Emerging Scholars poster sessions will begin after Session 2 on Monday morning; Amanda will remind participants to be sure to visit the various posters. The schedule and procedures for the awards presentation at General Session 3 were discussed with a reminder about time limitations for introductions of the award recipients and the time allotted for the recipients to speak. ETS is sponsoring this session. At the last General Session, Amanda will turn over the gavel to Grant, who will introduce the panel and moderate the questions posed to the panel. At the conclusion, Grant will issue the invitation to meet in Frisco next year.

Board members were notified that if room changes were necessary, the information can be updated in the virtual schedule.

Members were reminded to check their facilitator assignment/procedures for the Breakout Sessions and to be sure their assigned placement is covered if unable to be there.

Pam gave a report on the Vendors and Sponsors and reminded everyone again to stop by vendors' tables and thank them for their generosity. Vendors/Sponsors are as follows

- ETS: Platinum (\$12,000) + the additional \$1000 for Sunday's reception
- Peregrine Academic Services: Event Bag (\$5000) – cost for bags is \$4200
- TaskStream: Promotional Product (\$1500) – pens
- CertifyTeachers: Promotional Product (\$1500) – highlighters
- LiveText: Promotional Product (\$1500) –they didn't send anything but gave us the money
- Gravic: Evaluations – Grant should mention that an email from Pam will be sent to participants and that one free registration will be generated
- Vendors: 240Tutoring, TK20 (plus bag insert, \$500)
- Pearson came in at the last minute
- Vendor Bingo prize commitments: TaskStream \$250, Gravic \$100 -

Conference evaluations will be sent electronically after the conference and one person will be randomly selected to receive free registration for next year's conference.

Members received a reminder about their commitment at the Registration Desk and were urged to stop and help out if they saw a need.

5. Amanda asked John, as the Board Advisor, to organize the Nominating Committee. Grant and Kathleen Vinger agreed to help and it was decided that the committee would operate electronically.

6. Members discussed the Registration Fee for the 2015 conference. At the September meeting, the possibility of reducing the conference fee was discussed and tabled. Pam presented her analysis of conferences from 2010 to the present and even presented her projection for next year. If we take into consideration current vendor contributions, it would drop the full faculty average. Currently, \$325 is the charge for late registration; \$275 for regular registration; and \$250 for early bird registration. Marlene and Denise spoke to the issue of their faculties and the cost involved, as some faculty members are expected to attend national and international conferences. We do have a Food and Beverage Clause in our contracts now. Diana suggested selling tickets for meals at a reduced cost to keep participants within the hotel but save participants some money. Total registrants are at 425 (338 full registrations) this year and were about 480 last year. Members were reminded that last year's conference was in San Antonio, which always draws more participants. It was suggested that we could reduce early bird registration but not the others. Another question arose as to the feasibility of having the presentations turned into proceedings (abstract, full paper) and what would be involved and whether it would attract more participants. It would end up being more of a journal and would require one fulltime person to handle it, as papers would be jury reviewed. Members were asked to notice whether the presentation were geared more toward practitioners or publication and report at next meeting. Another question involved whether or not to include the cost question in the evaluation and to ask which the most important consideration is: registration fee, location, or hotel. In the future, we want to look for a hotel/location that would help the cost. For the next two years, rates are fixed, not at "the prevailing government rate." At the Omni in Corpus, however, there is a prevailing room rate clause. Grant suggested telling participants during the general sessions that costs may come down since we will not have a brunch for the next two years. It was suggested that we table the issue until the March meeting when we have the breakdown for this year's conference.

The motion to table was made by John and seconded by Marlene. The motion passed.

7. Amanda reported that there are no current ePAC updates and she will continue to send out minutes from each future meeting to the various organizations. Grant reported that there would be a SBEC meeting next week. He also reported that he sent questions to the TEA panel for the last General Session and that the questions were received. There was no report from the federal SBOE.

Amanda sent in comments from CSOTTE to the Sunset Committee regarding the importance of retaining SBEC. The text of the email is as follows:

“In response to the Staff Report by the Sunset Commission, the Consortium of State Organizations for Texas Teacher Education would like to provide input. It is our opinion that teacher preparation is a profession and being so should have purview over policy development, accreditation, accountability, and disciplinary action. The current Sunset proposals give inordinate powers to the Commissioner which undermine the voice of the professional in Texas. If you have any questions about our perspective, please feel free to contact our chair, Amanda Rudolph or our executive director, Pam Tipton.
Sincerely, Amanda M.Rudolph rudolpham@sfasu.edu”

8. 2014-2015 Board Meetings

- **March 27, 2015** – TAHPERD Office, Austin – *Purpose of the meeting is to review the fall CSOTTE in detail*
- **April, 2015** – (TBD based on need) TAHPERD Office, Austin (Easter is April 5)
- **May 20-21, 2015** – Board Retreat – Port Royal, Port Aransas, Texas

9. Future Conference Planning

- 2015: October 25-27, 2015 – DFW: Embassy Suites Dallas-Frisco Hotel Convention Center & Spa
Room block: 15/225/225, \$113 (no “prevailing government rate” statement)
- 2016: October 16-18, 2016 – Embassy Suites San Marcos Hotel, Spa and Conference Center
Room block: 15/225/225, \$85 (no “prevailing government rate” statement)
- 2017: October 22-24, 2017 – Omni Corpus Christi
Room block: 15/225/225, \$97 (there is a “prevailing government rate” statement)

10. As there was no other business, a motion to adjourn was made by Jim and seconded by Bob. The motion carried and the meeting was adjourned at 11:35 AM.