

CSOTTE Board Meeting
Sunday, October 23, 2011
CSOTTE Conference
Corpus Christi, Texas

CSOTTE Board Members Present:

Michael Rosato, Chair, TACTE

Denise Staudt, Board Advisor, TxATE

Brian Miller, Chair Elect, TDFE

Jane Thielemann-Downs, Executive Secretary, CSOTTE

Lisa Hill, Secretary, TCTCT

Pam Tipton, Treasurer, TACO

Dana Kennamer Pemberton, TACTE

John Miazga, TACO

Rae Queen, TACA

Julie Teel-Borders, TDFE

Amanda Rudolph, TxATE

Ginny Fender, TACTE

Diana Everett, TAHPERD

Sue Owens, TCTCT

Elda Martinez, TxATE

Call to Order:

The CSOTTE Board Meeting was called to order by Chair Michael Rosato at 10:05 a.m. Committee members were welcomed.

Minutes from CSOTTE Board Meeting – September 16, 2011:

Minutes approved by the Board with corrections. Motion made by Diane Everett, motion seconded by Sue Owens.

Financial Report:

Jane Thielemann-Downs reported there were several registrations at the last minute, and registration looked good compared to last year. Jane reported a total of \$90,365.54 in all accounts.

Conference Details 2011:

Michael Rosato stated that the conference was progressing very nicely. Bob Houston received a full page announcing the TxATE Lifetime Achievement Award in the conference booklet. The Call for Proposals is in the last page of the conference booklet. Two sessions were cancelled. Thanks to Elda Martinez for bringing all of the presenters together.

Purple bags were provided by TaskStream. The Board will stuff bags following meeting.

Two vendors are present – 240 Tutoring and TaskStream.

CSOTTE Organization meeting schedule was reviewed. TEA was in agreement. Door prizes will be handled by Pam Tipton and John Miazga. There will be a raffle with 240 Tutoring. Participants can drop off their business cards and the drawing will be held Tuesday at the last session.

Awards schedule procedures were discussed. Rae Queen and Julie Teel-Borders with TACA are set. TACTE is ready and TxATE will honor Bob Houston on Monday and present the Coody Award at the Tuesday brunch. Musical entertainment is being discussed.

Break-out sessions were discussed. Jane stated few people had changed assignments. Rae has signs for John and the Roundtable Discussions. Facilitators will be responsible for introducing speakers and time keeping during sessions, and giving speakers a 2 minute warning. Facilitators will be responsible for finding their own placements if they cannot facilitate an assigned session. One hour sessions will not need a facilitator. Elda sent out a suggested format for the Roundtable discussions. Jane suggested Board Members walk through Roundtable discussions to make the presenters feel welcomed.

Audio-visual was arranged by Jane for TACO/TACA and TCTCT meetings. A screen and media ready cart will be available in each break out session room. Contact Jane if any problems with AV.

Board Reception will be held on Sunday at 7:00 p.m. following the General Session.

Jane reported on the vendors and sponsors which are listed in the front cover of the conference booklet. Vendors and sponsors provided the following:

ETS	\$7250.00
TaskStream	2000.00
240 Tutoring	500.00
CertifyTeacher.com	Pens

ETS has no presentation this year.

TDFE Evaluation was reviewed. TDFE is responsible for reporting to the Board. The evaluation will be sent electronically following the conference.

Call for Proposals for the 2012 CSOTTE Conference in Austin is listed on the last page of the conference booklet.

The Registration desk schedule will be coordinated by Rae and John.

SBEC/TEA/SBOE Updates:

Denise Staudt reported that the official Advising Committee had not met. There was discussion regarding Ch. 232 and 233 at the stakeholder's meeting. The PEEQ meeting is scheduled for November 9. A PEEQ representative will be coming to CSOTTE to speak at the joint TACO/TACA meeting on Monday.

The PEEQ Advisory Committee includes Jane, John, Denise, Rae, and Brian. Diana had a question regarding the inclusion of health and wellness.

Ginny Fender reported the Legislative Committee had not met. Joyce Hardin is still the legislative liason, and Joyce or Ginny will report back from SBEC Board Meetings.

Jane reported continued problems with the webmaster. Lisa Hill and Ginny Fender stated problems with their organization website postings.

2011-12 Board Meeting Schedule:

The February 24 original date for the next Board meeting has to be changed because the TAHPERD building is not available. Date was moved to January 27 at the TAHPERD building in Austin.

The April Executive Board Meeting date is to be announced.

The CSOTTE Board Retreat will be held May 15 – 16 at the Port Royal Beach Resort in Port Aransas, Texas. Ginny is working with Jane on the menu.

Meeting adjourned at 12:45 for lunch and conference bag stuffing.