



**CSOTTE Executive Board Meeting  
April 4, 2014  
TAHPERD Office  
Austin, Texas**

**Minutes**

**1 & 2. Call to Order** – John Miazga called the meeting to order at 9:33 a.m. and welcomed those in attendance. Present were Bob Burgin (TCTCT), Krystal Goree (TDFE), John Miazga, Chair, Sandra Parnell (TACO), Denise Staudt (TACTE), Sue Owens (TCTCT), Pam Tipton (Executive Secretary), Jim Todd (EDICUT - new), Kathleen Vinger (TACO), Lidia Zatpock (TACA - new), Brian Miller (Advisor), and Marlene Zipperlen (EDICUT - new).

**3. Minutes of February 7, 2014 Board Meeting were approved as amended.** Motion to approve the minutes as amended was made by Bob Burgin and seconded by Jim Todd. Motion to approve, carried.

**4. Financial Report** - The Financial Report was approved as presented

Checking Account	\$47,161.80
Market Rate Savings	\$21,159.61
Total Assets	\$68,311.41

**5. Website Discussion** – Pam Tipton advised the board of her dialogue with the website designer, Kay Guenther, about access to make simple updates to the website, such as updating officers and uploading minutes, etc. In order for this to happen, Ms. Guenther offered two quotes, \$425 for the Content Management System (CMS), which would allow Pam to edit the website, or \$1500 for a complete redesign. CSOTTE has spent \$502 on website edits plus the \$125 on the logo and \$250 on the Conference 2013 program design. Pam also provided additional consideration for the board to consider with regard to the website and the costs.

The board members present decided to have the website completely redesigned for \$1500.

**6. Organizational Membership Update** – Pam contacted Donna Kirkwood about Texas Association of Early Childhood Teacher Educators (TAECTE) membership fee. Since no further communication resulted from the initial contact, the by-laws were referenced. It was determined that if the membership dues are not paid the organization is dropped from the membership list. It was suggested Pam contact TAECTE notifying the organization as a courtesy that they are being dropped from CSOTTE and removed from the website.

**Yearly Membership Fee is \$200.00** - Membership dues have not increased in several years resulting in a discussion about the reasons an increase in membership dues is needed to continue the support of the operation of the CSOTTE organization. The results of the discussion lead to a motion by Marlene Zipperlen to increase the dues by \$100, which totals \$300.00 per membership organization. The motions was seconded by Bob Burgin, and passed unanimously.

**Spring Executive Meeting** – A discussion followed dealing with the title of the spring meeting, Spring Executive Meeting. Apparently, several organization was not sure if they were to be present at the spring meeting due to the title. All members present agreed the meeting should be designated as a regular meeting to encourage representation from all of the CSOTTE organizations.

## 7. Conference 2014

a. October 19-21 Sheraton Austin Hotel

b. Theme – A New Professionalism: Advocacy, Action, and Accountability

c. RegOnline Registration page – a trail run is in progress and the board members who have attempted to register online with the new system shared their experiences: don't like the colors, registering for the summer retreat was positive, fields cannot be edited if answered in error, forgot password and never received an email to establish a new password, consistency in the numbering system, etc. The decision is to continue testing the registration site before activating it for all members to use.

d. Speakers – Discussion regarding two possible speakers for the CSOTTE conference: **Barnett Berry** is a former classroom teacher, think tank analyst, and university professor. Collaborating with twelve accomplished teachers, he outlined a bold vision for the profession's future in *TEACHING 2030: What We Must Do for Our Students and Our Public Schools...Now and in the Future*. The second speaker may be Deborah Loewenberg Ball is the William H. Payne Collegiate Professor in education at the University of Michigan, and an Arthur F. Thurnau Professor. She currently serves as dean of the School of Education and as director of a new organization called TeachingWorks. She taught elementary school for more than 15 years, and continues to teach mathematics to elementary students every summer.

It is planned that both Pam Tipton and President John Miazga will contact the Texas Education Agency for possible TEA speakers for the conference.

e. Sponsors/Donors/Vendors/Exhibitors - Good News ETS has committed to \$12,000 donation for the reception unfortunately, Pearson is a no. Taskstream has offered \$1500 in the form of commercial products and/or pens. LiveText still considering (call for proposal). The board is asked to contact Pam or John if they have any other suggestions.

f. Dana Pemberton will discuss Emerging Scholars Poster Session and the breakout sessions at the retreat at Port Aransas. In addition, edits to the announcement page was discussed briefly.

g. Conference at a Glance – Random discussion dealing with events surrounding the conference. Some of these were Vendor Bingo on Sunday night to encourage the attendees to visit the booths, talked about ETS sponsored reception on Sunday evening, Board Reception on Monday evening at Serranos (Tex-Mex Restaurant), and possible steel band on Sunday,

h. Conference Brochure/online – no need for Brochure cover design due to access electronically

i. Audio Visual – More discussion will follow

j. Entertainment – Possible steel band on Sunday, choral group for the National Anthem at the General Session. Pam Tipton will check with the Sheraton to be sure we are not in competition with any other organization due to the type of entertainment CSOTTE may have at the sessions.

k. Cash Bar Reception Sunday evening/Board Reception Monday evening – Yes to Cash Bar

l. Breakout Sessions – Judith Munter (TxATE President) will be leaving the state for another position in California. The importance of that position is due to the obligation of the TxATE President to review submitted proposals for the CSOTTE conference. Denise Staudt gave an overview to the CSOTTE board concerning TxATE, and the forthcoming TxATE meeting to determine the replacement for the President’s position. She assured the board that TxATE would meet their obligation.

Other items dealing with the breakout session dealt with formatting issues, and timely submission of electronic copies for each session. If possible, the electronic submission will be sent out to the registered attendees for the CSOTTE conference.

m. Awards – Same awards will be presented

**11:30 Meeting was adjourned for lunch.**

**8. TEA/SBEC Update:** Grant Simpson – No Report, Dr. Simpson was absence

### **9. Upcoming Conferences**

**DFW Embassy Suites Dallas-Frisco, October 25-27, 2015** - Embassy suites offer a free breakfast. They also offer a reception. The facilities are new and come highly recommended by Diana Everett (TAHPERD). Conference in San Marcos a little bit of a super shuttle

**Austin: Embassy Suites San Marcos, October 16-18, 2016** – Shuttle will be required

**Corpus Christi Omni, October 21-23, 2017** – Corpus Christi Omni – Transportation may be an issue

**10. Port Royal Ocean Resort and Conference Center, May 20-21, 2014** – Again transportation is an issue for those flying into the airport.

### **11. Other Business**

The Nomination Committee (Brian Miller, Ginny Fender, and Denise Staudt) presented the following names to the board. A special thank you for their work.

**Grant Simpson – Chair elect**

**Kathleen Vinger - Secretary**

**Bob Burgin - Treasurer**

Congratulation to Pam Tipton on her one-year anniversary. She has had a great year, and the board and CSOTTE organizations benefitted from her talents.

**12:47 adjourned**