

CONSTITUTION
Education Deans: Independent Colleges and Universities of Texas

Article I
Name

The name of the Organization shall be Education Deans: Independent Colleges and Universities of Texas (EDICUT)

Article II
Objectives

The objectives of the organization shall be:

1. To enhance the basic philosophy underlying the Independent Colleges and Universities of Texas (ICUT)
2. To provide leadership for the delivery of teacher education in private universities and colleges
3. To provide mutual cooperation in efforts to address issues and concerns specific to private universities and colleges
4. To increase public awareness and improve public perception of the preparation of educators in private universities and colleges

Article III
Membership

Section 1

Full membership in the Organization shall be limited to member institutions of ICUT offering programs in educator preparation. Each member institution shall have one vote.

Section 2

All members shall be eligible to hold office and shall have the privilege of voting and the right to the floor in the Organization meeting upon paying annual membership dues.

Article IV
Officers

Section 1

The officers of the Organization shall be a president, a vice-president, a secretary, a treasurer, and a media officer.

Section 2

All officers shall be elected during the fall meeting.

Section 3

Should an officer of the Organization be unable to complete a term of office, the President shall conduct a special election.

Article V Meetings

Section 1

Meetings of the Organization shall be held during the fall and spring semesters.

Section 2

Additional meetings of the Organization shall be called by the President.

Section 3

The membership year of the Organization shall begin on September 1 and end on August 31.

Article VI Amendments

The Constitution may be amended by a majority of the members, provided the proposed amendment has been presented to the membership in writing at least 30 days prior to the vote.

BYLAWS

BYLAWS ARTICLE I Nomination and Election of Officers

Section 1

All officers shall be elected at the fall meeting and assume responsibilities of the office at the end of the fall meeting. Officers shall be representatives of the member institutions.

Section 2

Officer terms will vary as outlined below.

Section 3

Officers serving in the role of Vice President, President, and Past President will serve an interrelated three-year cycle:

Year One: The Vice President shall serve as the President Elect and will assume the office of President for the following year.

Year Two: The President will serve a one-year term.

Year Three: The Past President will serve as a President mentor during the year following their term of service as President.

With approval of the President, members serving as Treasurer, Secretary, and Media Officer may hold office for multiple years of service.

Section 4

The President of the Organization shall appoint a nominating committee of three (3) members of the Organization at the fall meeting of the Organization.

Section 5

Representatives of the member institutions shall have the right to make nominations for the election of officers. The nominating committee shall secure a commitment of service from each nominee and present the slate of candidates to the membership at the fall meeting. If additional nominations are made during the fall meeting, a commitment of service must be presented at the meeting.

Section 6

The candidates receiving a plurality of votes cast shall be declared elected.

Section 7

In all cases in which more than one nomination has been made, the nominating committee shall establish a system of voting to ensure one vote per member institution.

BYLAWS ARTICLE II
Duties of Officers

Section 1

Duties of the President: It shall be the duty of the Past President (year following that which was served) to provide institutional knowledge, guidance, and support for the President.

Section 2

Duties of President: It shall be the duty of the President to create an agenda for all meetings, to preside at all meetings, to make appointments to committees, to inform all committee members of their functions and responsibilities, to act as the official representative of the organization, and to perform such duties as the position normally entails. The President of the Organization shall be considered as ex-officio member of all committees.

Section 3

Duties of the Vice President: It shall be the duty of the Vice President to preside at all meetings in the absence of the President and perform the duties of the President when that position is vacant. The Vice President shall serve as the President elect and will assume the office of President for the following year.

Section 4

Duties of the Secretary: It shall be the duty of the Secretary to keep minutes of the proceedings of all meetings and to furnish each member a copy of the Organization's Constitution and Bylaws.

Section 5

Duties of the Treasurer: It shall be the duty of the Treasurer to keep a record of the membership of the Organization, to be the custodian of the records and funds and make proper accounting of such funds, and to make proper reports to the membership. Records will be annually submitted to an Audit Committee appointed by the President.

Section 6

Duties of the Media Officer: In collaboration with officers, the Media Officer will maintain communications with member institutions and related stakeholders. The Media Officer shall be responsible for updating and maintaining EDICUT's social media platforms.

BYLAWS ARTICLE III

Dues

Section 1

Institutional membership shall be available and membership will be on a fiscal year, September 1 - August 31 of each year

Section 2

The annual membership dues of the Organization shall be determined by the membership of the Organization.

BYLAWS ARTICLE IV

Quorum

A quorum shall consist of one-third of the institutional members. Lacking a quorum, any decision made must be ratified by one-third of the membership.

BYLAWS ARTICLE V

Order of Business

The following order of business shall be observed in conducting business of the Organization except when suspended by unanimous consent.

1. Reading of the minutes of the previous meeting and their acceptance
2. Secretary's and Treasurer's reports
3. Report of committees
4. Unfinished business
5. New business
6. Adjournment

BYLAWS ARTICLE VI

Rules of Order

Robert's Rules of Order shall be the authority on all matters of parliamentary practice, except as otherwise provided for in the Constitution and Bylaws.

BYLAWS ARTICLE VII

Amendments

These bylaws may be amended by a majority vote of the membership, provided that the proposed amendment has been presented to the membership at least ten (10) days before the vote of the Organization.