



TEXAS ALTERNATIVE CERTIFICATION ASSOCIATION

M E M O

TO: TACA Institutions
FROM: Lidia G. Zatopek
DATE: 2/20/2014
SUBJECT: TACA 2013-2014 Intern of the Year Nominations

It has been a tradition of the Texas Alternative Certification Association to select and honor deserving teachers as Intern of the Year. Intern awards are presented at the annual autumn conference of the Consortium of State Organizations for Texas Teacher Education. The Intern of the Year program has been a wonderful success as many deserving candidates have been recognized for their contributions to Texas students.

In an effort to align more closely with the format of the state and national conference, the T.A.C.A. executive board, along with input from association members, has modified the nomination process and procedures. The selection process has been streamlined through the use of YouTube and electronic media. Candidates will be chosen at large with no consideration for the certification area of the intern. The selection committee will now select their top three candidates from all the nominees rather than having discrete committees choose from specific certification areas.

See attached for the Intern of the Year nomination process.

2013-2014 Intern of the Year nomination packets must be submitted by a TACA member organization no later than May 2, 2014. Please contact Lidia G. Zatopek at lzatopek@hcde-texas.org for further instructions once all documents and the video have been completed. Please note, an incomplete packet will not be considered.

If you have any questions regarding this process, please email Lidia G. Zatopek at lzatopek@hcde-texas.org.

Looking forward to your IOY nominations,

Lidia G. Zatopek
Vice-President
Texas Alternative Certification Association

2013-2014 Intern of the Year Nomination Process

A program must be an active member of TACA to submit a candidate's nomination packet for Intern of the Year. At the time of nomination, the Intern of the Year applicant must meet these requirements:

1. Be currently enrolled in good standing in TACA-member alternative certification program and employed as a teacher of record, or
2. Have completed a TACA-member alternative certification program within the last year and be currently employed as a teacher of record.

All required written material and video must be submitted by May 2, 2014, by the ACP entity nominating the intern. For specific submission information and further instructions regarding submission procedures, please contact Lidia G. Zatopek at lzatopek@hcde-texas.org.

VIDEO

The video will be uploaded to a password protected YouTube video site.

The program must provide a ten-minute video of the intern teaching in his/her classroom. The video should be observable teaching demonstrating the following five domains:

1. Student Interaction
2. Learner-Centered Instruction
3. Evaluation and Feedback
4. Student Management - discipline, instruction, strategy, time, material
5. Use of Technology

WRITTEN MATERIALS

All written materials must be converted to PDF files and uploaded to a password protected Dropbox site.

I. Rationale for video

The intern will submit a one-page paper, based upon the lesson plan, regarding the reason behind teaching this specific lesson, what events have led to the specific teaching style and tools used in the video, and the expected goals for student learning. This rationale paper should provide some insight for the evaluator and give framework for the lesson presented in the video.

II. Lesson Plan

The intern will supply the lesson plan for the lesson taught in the video. The lesson must align to TEKS and include appropriate use of available technologies. The intern might suggest additional technologies, which could be incorporated if available.

III. Student Outcomes

The intern will submit a one-page paper relating to the teaching of the lesson shown in the video and the impact on student learning.

IV. Letters of Recommendations

The intern must supply three mandatory letters of recommendation, one from each of the following:

1. Principal
2. Campus mentor
3. ACP Director

Optional: The intern may also supply the following optional letters of recommendation:

1. Colleagues (maximum of two)
2. Parents (maximum of two)

Letters should not exceed two pages each and must include:

- information related to classroom performance,
- contributions to and participation on school or district committees,
- evidence of cooperative working relationships with parents, peers and community,
- unique contributions to the school, and
- evidence of leadership responsibilities.

V. Letter from Intern

The intern will submit a letter, not exceed two pages, which must include and address the following:

- the intern's name, email address, contact phone number, and mailing address,
- why he/she elected to become a teacher,
- why he/she selected an alternative route to certification,
- why the intern believes alternative certification is important and valuable,
- any awards or recognitions received during internship, and
- any professional growth beyond the required internship training.

Checklist for nomination packet:

- 10-minute teaching video
- Video Documents from Intern (rationale, lesson plan, student outcomes)
- Letters of Recommendation (principal, campus mentor, ACP director)
- Letter from Intern