


Minutes of the February 23, 2018 Board Meeting

	<p>CSOTTE Board Meeting Friday, February 23, 2018 Austin, Texas</p>
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<p>Introductions / Welcome</p>	<p>Marlene called the meeting to order at 10:00 AM. The meeting was held at the TAHPERD building in Austin, Texas. Introductions were made. Those present were:</p> <p>Marlene Zipperlen, CSOTTE Chair, TxATE, EDICUT Past President; Glenda Ballard, CSOTTE Board Advisor; John Sargent, CSOTTE Chair-Elect, EDICUT Past President; Pam Tipton, CSOTTE Executive Secretary; Anna Bergstrom, TACO President; Lidia Zatopek, CSOTTE Board Treasurer, TACA President; Tim Sutton, TDFE President-Elect; Debbie Shulsky, TxATE President; Donna Brasher, TCTCT President; Rose Haggerty, TAPHERD Executive Director; Cindy (Williams) Savage, EDICUT President</p>						
<p>Minutes, September Planning Meeting</p>	<p>John made a motion to accept the minutes as corrected and Lidia seconded. The motion carried unanimously.</p>						
<p>Financial Report Account Summaries, as of January 30, 2018</p> <table data-bbox="219 1722 868 1852"> <tr> <td></td> <td style="text-align: right;">January Balance</td> </tr> <tr> <td>Checking xxxxx4115</td> <td></td> </tr> <tr> <td>Previous Balance</td> <td style="text-align: right;">123,968.54</td> </tr> </table>		January Balance	Checking xxxxx4115		Previous Balance	123,968.54	<p>Financial Report was provided by Pam Tipton. She updated information on what has been spent since our last board meeting. Explanation was made about expenditures and revenue.</p>
	January Balance						
Checking xxxxx4115							
Previous Balance	123,968.54						

<p>Total Deposits Total Withdrawals 2679.32 Bank Balance 121,289.22</p> <p>Market Rate Savings xxxxxx9569 Balance Previous Balance 21,175.39 Interest Earned .54 Current Balance 21,175.93</p> <table border="1" data-bbox="207 520 873 705"> <tr><td>Total Assets</td><td>\$142,265.15</td></tr> <tr><td>Assets 2016-17</td><td>126,177.60</td></tr> <tr><td>Assets 2015-16</td><td>98,882.66</td></tr> <tr><td>Assets 2014-15</td><td>86,556.11</td></tr> <tr><td>Assets 2013-14</td><td>70,858.89</td></tr> </table>	Total Assets	\$142,265.15	Assets 2016-17	126,177.60	Assets 2015-16	98,882.66	Assets 2014-15	86,556.11	Assets 2013-14	70,858.89	<p>Expenses for the October 2017 conference were discussed.</p> <p>Proposal: Pam and Rose are to be the two people who can sign on the check. Motion was made to have Rose added for check signature.</p> <p>Anna made the motion and Tim seconded. Motion carried.</p>
Total Assets	\$142,265.15										
Assets 2016-17	126,177.60										
Assets 2015-16	98,882.66										
Assets 2014-15	86,556.11										
Assets 2013-14	70,858.89										
<p>Organizations interested in joining CSOTTE TACCTEP: Lisa Hill (page 25) Associate Deans of Texas (ADoT): Mark Read</p>	<p>Texas Association of Community Colleges: Hard copies of the request to be part of CSOTTE were provided to the board.</p> <p>Debbie discussed how Community Colleges need to work together in tandem with EPPs. This helps to make a unified voice for Educator Preparation. Texas is ahead of the nation in bringing all the state groups together A motion was made by Debbie to accept TACCTEP as an organization within CSOTTE. Donna seconded the motion. The motion carried.</p> <p>The Associate Deans of Texas (ADoT) has requested to join CSOTTE. Mark Read is the contact for the organization. ADoT will submit paperwork for discussion at the May Board Retreat.</p>										
<p>Project Give Back update: Tim Sutton</p> <p>Cash: \$1315 Checks: \$380 HSU: \$698.55 EDICUT: \$1000 Total Donations: \$3393.55</p>	<p>Tim discussed the great support for the Project Give Back program. Recommends to continue for next year in San Antonio. Will work with Elda to determine a school. Marlene asked for criteria for how recipient schools are chosen. More discussion to occur at the May Retreat.</p>										

	<p>Motion was made by Debbie to continue Project Give Back. Glenda seconded. Motion carried.</p> <p>Lone Star Cup: Will discuss further in May.</p>
<p>Report 2017 Conference – Pam Tipton / Marlene Zipperlen / John Sargent Conference /Comparisons 2012-2017 – Pam Tipton (attached Excel and page 12)</p> <p>Conference Evaluations discussion - John Sargent Conference breakout sessions – Debby Schulsky Post-conference discussion / ideas / changes – John Sargent</p>	<ul style="list-style-type: none"> a. Netted additional revenue from increased registration fee. Recommendation was made to keep the conference fee the same. b. Evaluations: Networking was a benefit to all. Discussion of what kind of speakers would be best. Networking session was a success, but better communication about the purpose of the session should be communicated to the membership. c. Breakout session: Overall, great results. Veronica Estrada will be in charge of sessions. Discussion of increasing the number of students to present scholarly work. d. Awards Dinner: Some type of motivational speaker for opening session. Discussion was had about equity of awards. Further discussion at the May Board Retreat.
<p>Merger of RegOnline and CVENT – Pam Tipton</p> <ul style="list-style-type: none"> a. 475 registrations @ \$3.55 b. April 1, 2017- March 31, 2019 c. Stay with RegOnline system through Conference 2018 	<p>Pam discussed the registration company RegOnline. Pam talked to her contact at CVENT and since we have a contract which goes through March 2019 we will not need to change until then.</p>
<p>Election of 2017-2018 Board Officers – Glenda Ballard</p> <p>Nominating Committee: Glenda Ballard, John Sargent, Ginny Fender</p>	<p>Glenda reported on the positions for next year. Chair-Elect will be Tim Sutton. Secretary will be Gayle Butaud and Treasurer nominee will be solicited.</p>

<p>Chair: John Sargent Chair-Elect: Secretary: Treasurer:</p>	
<p>Conference journal/TxEP Editorial Board/Bylaws – Elda Martinez (see page 14)</p>	<p>Elda was not present and in her absence, Debbie provided information about the journal. Currently, there have been 7 submissions. The committee is in the process of reviewing the submissions. Amanda had to resign from the committee and George Wiley will take her position.</p> <p>Elda sent a recommendation to revise the bylaws of Article V and the language to be added regarding TxEP.</p> <p>The Board will determine the place within the bylaws where the new Article will be placed.</p> <p>Conversation around whether membership is required for submission/publication.</p>
<p>Conference 2018 – John Sargent</p> <ul style="list-style-type: none"> a. October 21-23, 2018: Omni Colonnade Hotel b. Conference Registration Recipients: <ul style="list-style-type: none"> i Doorprize Winner - Evaluations: Nancy Roberts, SMU ii Project Give Back Winner: Susan Sharp, Howard Payne University iii Exemplary Faculty Practice and Exemplary School Partnerships – Karen Dunlap and Richard Valenta, Texas Woman’s University c. Theme d. Speakers - brainstorm ideas e. Schedule – Draft Planning Sheet f. Entertainment: g. Call for Proposals - work with last year’s draft h. Event bags: Do we need them? i. Sponsorship Opportunities <ul style="list-style-type: none"> i Platinum: \$12,000 ii Gold: \$10,000 iii Silver: \$7,000 iv Breakout Session Sponsor: \$2000 	<ul style="list-style-type: none"> a. Discussion of 2018 conference. There will be 4 free registrations. John talked about the theme for CSOTTE. He encouraged us to consider centering around advocacy. Advocacy might have been previously used. John will take all these into consideration and work with us. Decision was made to accept the theme of Empowering Advocacy. b. Schedule: TCTCT will flip times for general meetings with TACO. Discussion of Board meeting times. Most groups do not need 1.5 hours. TEA will present Monday at General Session II and TEA Program Specialist will present on Tuesday morning at both breakout sessions.

	<p>c. Entertainment: None</p> <p>d. Call for Proposals: Due date July 15. Strand will remain the same.</p> <p>e. Event Bags: No</p> <p>Sponsorship: Rick from ETS has retired. We do not know who received the contract.</p>
<p>Quest for Quality Update</p> <p>a. Exceptional Teacher Candidates: TDFE and TACA</p> <p>b. Exemplary Faculty Practices and Field-Based Practices: TACTE and EDICUT</p> <p>c. Exemplary School Partnerships: TxATE</p>	<p>As noted in the agenda, the listed CSOTTE organizations will continue to select awardees for each category.</p>
<p>TEA/SBEC/ASEP Update</p>	<p>They haven't met yet.</p>
<p>Upcoming Meetings</p> <p>a. April, 2018 – (TBD based on need) TAHPERD Office, Austin (Easter is March 27)</p> <p>b. May 22-23, 2018 noon to noon – Board Retreat – Omni La Mansion Del Rio 112 College Street / San Antonio, TX 78205</p> <p>c. September 14 or 21, 2018? – TAHPERD Office, Austin (there is a home UT football game on both, USC and TCU)</p> <p>d. October 21, 2018 – Omni Colonnade, San Antonio</p> <p>e. February 22, 2019? – TAHPERD, Austin Does anyone know of a conference conflict during February?</p>	<p>Won't meet in April.</p> <p>September 21, 2018 will be the date that we meet prior to CSOTTE Conference.</p> <p>Feb. 22 will be pushed back to March 1. There is a conflict to meet at TAHPERD on Friday, March 1 so we will meet at St Edwards.</p> <p>Discussion about virtual meetings to save on travel.</p>
<p>Future Conferences</p> <p>2018: October 20-22, 2018 – Omni San Antonio Colonnade</p> <p>2019: October 27-29, 2019 – Embassy Suites Dallas-Frisco</p>	<p>Pam reported on future conferences. See agenda.</p>
<p>Other Business: Best Wishes to Lidia</p>	
<p>Adjournment</p>	<p>Marlene asked for a motion for</p>

	adjournment, John Sargent made a motion and Debbie Shulsky seconded, all approved. The meeting was adjourned at 2:15 pm.
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Minutes respectfully submitted by Tim Sutton

Adjourned at 2:15 PM.