



CSOTTE Board Meeting
Sunday, October 21, 2018
San Antonio Omni Colonnade
10:00 am – 12:45 pm; Colonnade C (20th floor)

<p>Introductions / Welcome</p>	<p>John Sargent, Chair called the meeting to order at 10:00am. Members present included Sheila Baker, TxATE, Eric Brown, TACA, Gayle Butaud, TDFE, Neva Cramer, EDICUT, Wanda Dess, TCTCT, Stacey Edmonson, TACTE, Veronica Estrada, TxATE, Ginny Fender TACTE Ed, Katheryn Hartshorn, TACO, Lisa Hill, TACCTEP, Fay Lee, TACCTEP, Elda Martinez, Mark Reid, ADoT, Cindy Savage, EDICUT, Debby Shulsky, Editor, TxEP, Tim Sutton, TDFE, Pam Tipton, Executive Secretary, Marlene Zipperlen, Advisor.</p>
<p>Minutes, September Planning Meeting (page 3)</p>	<p>Stacey Edmonson made a motion to accept the minutes and Marlene Zopperlen seconded, all approved.</p>
<p>Financial Report (page 11) Pam Tipton</p>	<p>Pam Tipton reported on registration for conference and financial report.</p>
<p>Conference Details 2018 –</p> <ul style="list-style-type: none"> • General Sessions- see General Session Description in Program • Awards schedule and procedures • TEA speakers = set up and introductions • Final general session schedule and procedures 	<p>John reported on the general session procedures for presentation of the awards. Tim requested Project Give Back be introduced at the General Session. John will remind participants to visit the Emerging Scholars and then to pick up the box lunches for ‘Let’s Do Lunch’. Tuesday morning will begin with the brunch and John will introduce the speaker, vendors will present their drawings, and Project Give Back will end the session.</p>
<p>Registration Desk Schedule (page 12)</p>	<p>Pam pointed out the Registration Desk Schedule and board members were given the opportunity to sign up for times to be at the registration desk.</p>
<p>Vendors / Sponsors Report – Pam (page 14)</p> <ul style="list-style-type: none"> • Pearson: Platinum Level (\$12,000) • Certify Teacher: Silver Level (\$7,000) • Vendors: 240 Tutoring, AAQEP, AVID, Educational Impact, • Kognito, SIBME, TAFE, Watermark 	<p>Pam reported and identified the sponsors. Pearson is Platinum Level and Certify Teacher is a Silver Level which allows them to present a breakout session. There were several new vendors. Quickbase and Teaching Channel, two new vendors were left off the agenda list.</p>

<ul style="list-style-type: none"> • Non-Professional Vendors: Aida Nino (URPI Latin American Art), Eugenia Silva (Pulquerios) • Total Vendor/Sponsor support: \$24,200-25,000 	<p>This is the first time we have non-educational vendors. This will be evaluated at our February meeting.</p> <p>Attendees will be encouraged to visit the vendors when John is speaking.</p> <p>Raise Your Hand was asked to be a sponsor which they did not respond, they did complete a call for proposal and they are registered as a participant.</p>
<ul style="list-style-type: none"> ○ Evaluation– to be sent electronically upon attendee’s return ○ Free Conference Registrations ○ CSOTTE Evaluation: Nancy Roberts, SMU ○ Project Give Back: Susan Sharp, HPU ○ QQ Exemplary Faculty and QQ Exemplary School Partnerships: Karen Dunlap and Richard Valenta (both TWU) ○ Anticipated conference financial summary/comparison (page 15) ○ Conference website (www.csotteconference.com) – Elda Martinez ○ Other? 	<p>Evaluation will be sent after the conference by email. From board’s feedback the evaluation will have a Likert scale with one space added for suggestions for speakers and one place for comments and recommendations for future conferences.</p> <p>Free conference registrations were identified.</p> <p>Registration numbers from the week before was discussed. The numbers of registrations are up, 443. Anticipated expenses were discussed.</p>
<p>2019-2020 Nominating Committee Appointment</p>	<p>Marlene Zipperlen, chair; Ginny Fender, Neva Cramer, and Faye Hill volunteered.</p>
<p>1. Quest for Quality update (send Pam info and details for website) Exemplary Faculty Practice: (information received) Exemplary School Partnership</p>	<p>Quest for Quality for Exemplary Faculty Practices and Exemplary School Partnership were identified and have been informed. Pam reported that one person from each group will get a free registration and their project is put on the website with a full description and they are asked to present a breakout session at the next year’s conference. A discussion was held about what each group will receive at the awards dinner. EDICUT and TACATE rotate the Exemplary Faculty, TxATE always gives the award for Exemplary School Partnership. A certificate was suggested as it can be printed for tenure and promotion. The decision of plaques was tabled to be revisited at the</p>

	February board meeting.
TxEP update	<p>Debby Shulsky has asked to be released of her editor duty of TxEP because of increased assignments at her university. Elda reported that she is waiting for one piece and will follow up with that after the conference. Then 2018 will be out. The 2019 editor will need to be decided, the idea was to have a managing associate and assistant so that there was always an experienced person. Recommendation from Elda was to keep true to the timing, getting it cleared out in the summer. John suggested that we come back in February with recommendations for editorial suggestions. Elda reported that one of the authors expressed interest in the editorial position. Elda agreed to serve as a co-editor. John suggested that a call be presented and come back to discuss in February. Amanda brought this journal forward to provide an opportunity for presenters to publish. There is a need to have an opportunity for people to publish their work. TxEP has a gmail account and Elda will put a call out to submit through that avenue.</p>
Registration website	<p>Pam informed that RegOnline is going away. Pam provided a chart comparing the cost of RegOnline and other companies and discussed the information. John asked for Pam's recommendation, Pam recommended CVENT Professional, Marlene made a motion to accept Pam's recommendation of CVENT Professional and Stacey Edmonson seconded. A discussion was held about PayPal. John suggested that we table this for February. Pam contacted CVENT Professional and she recommended that she be allowed to look at PayPal and Marlene tabled the motion.</p>
SBEC/ TEA /ePAC Updates	<p>John reported that a number of things that are going on at the state. Lisa Hill reported that edTAP was introduced at ePAC and was received with much concern from participants. Laura Cavin reported on the timeline, piloting it 2019-20, 2020-21, and 2021-22 it becomes mandatory.</p>
2018-2019 Board Meetings	Future board meeting dates were identified.

<ul style="list-style-type: none"> • March 1, 2019 – St Edwards, Austin • April, 2019 – TBD TAHPERD Office, Austin (only if needed) • May 21-22, 2019, noon to noon – Board Retreat, Port Royal Resort, Port Aransas 	
<p>2. Future Conferences</p> <p>2018: October 21-23, 2018: San Antonio Omni Colonnade 2019: October 27-29, 2019: Embassy Suites Dallas-Frisco 2020: October 18-22, 2020: Embassy Suites San Marcos 2021: Embassy Suites San Marcos 2022: Embassy Suites San Marcos 2023: Embassy Suites San Marcos</p>	<p>The future CSOTTE conference locations were discussed.</p>
<p>Other</p>	<p>Veronica asked that TxATE be relieved of the yearly review process of CSOTTE proposals. Stacey Edmonson recommended that TCPA (Texas Council of Principals Association) be added to the CSOTTE membership. Tam Jones would like them to be a member for more collaboration. John suggested that that organization make a membership application. The board members voted on surprising Pam with a \$4000. bonus as a token of our heartfelt appreciation. The board meeting adjourned at 11:40am</p>

Minutes respectfully submitted by Gayle L. Butaud 10/30/2018