

ADVERTISEMENT/POSITION ANNOUNCEMENT

Southern Methodist University Annette Caldwell Simmons School of Education and Human Development

Rank/Title: Associate/Full Professor / Department Chair

Position Number 53215

The Simmons School of Education & Human Development invites applications for an Associate-Full Professor / Department Chair position in The Department of Education Policy and Leadership (EPL). EPL seeks a scholar with a strong record of research and external funding in K-12 educational leadership and/or administrator preparation. We seek an experienced and capable leader to serve as chair of the EPL Department. Preferred research agenda would include one or more of the following areas: educational executive, mid-level and distributed leadership; leadership for STEM education; effectiveness of administrator preparation programs; impact of educational innovation on teachers and administrators; educational equity and K-12 educational leadership & policy. K-12 experience is desirable. The candidate should be able to show evidence of administrative ability through prior experience in administering programs, departments, centers, or large grants. Applicants with the rank of Associate Professor who would be eligible for promotion to Full Professor are preferred. This position would provide performance assessment and mentorship to the department's junior faculty and would also engage in academic advising by serving on doctoral dissertation committees and teaching at the graduate level. This position will also serve as a member of the Dean's Advisory Council.

Duties & Responsibilities

- Work collaboratively with faculty and staff to build a positive culture.
- Assess departmental performance and make recommendations for program improvements.
- Perform annual evaluations of faculty and staff and make recommendations for merit and promotion & tenure.
- Ensure that department course offerings optimize resources and are offered to assist students toward successful completion of programs.
- Develop and improve a collaborative plan for curriculum development, review and revisions.
- Oversee the assessment efforts used for state-wide and national accreditation.
- Keep faculty and staff updated on institutional issues.
- Serve on department, school, university and national committees.
- Participate in development of research agenda for industry/school district/university model school grant <https://www.smu.edu/simmons/AboutUs/ModelSchool>

For additional information please visit <http://smu.edu/epl>

Minimum Requirements: This position requires: (a) an earned doctorate in educational leadership, policy or administration, instructional leadership or closely related field; (b) a distinguished scholarly record at the associate or full professor level in educational leadership or closely related field; (c) experience in areas of program development and mentoring of junior faculty and graduate students; (d) record of relevant teaching; (e) a demonstrated commitment to diversity, equity and inclusiveness; (f) evidence of participation/leadership in national professional organizations; and (g) a commitment to working in an interdisciplinary teaching and learning environment.

Preferred Qualifications: Evidence of educational leadership experience in K-16 school systems as a teacher, principal, director, superintendent, university administrator, or a combination of experiences; history of obtaining external funding for research; a commitment to diversity and interest in working with K-12 schools in an urban setting.

Located near the center of Dallas, **SMU** is a private university of 11,000 students offering strong undergraduate,

graduate and professional programs through seven schools – Dedman College of Humanities and Sciences, Cox School of Business, Meadow School of the Arts, Lyle School of Engineering, Perkins School of Theology, Dedman School of Law, and Simmons School of Education and Human Development. To learn more about the rich cultural environment of SMU: <http://smu.edu>

Interested applicants should submit their application package through the online system: Interfolio. The package should include: 1) a letter of application highlighting the candidate's qualifications, 2) complete curriculum vitae and, 3) three names of references. References will not be contacted unless candidates are selected as finalists.

For questions about the search submission process, contact Karen Milligan, at kmilligan@smu.edu. For questions about the department or the position, contact Dr. Frank Hernandez, Search Committee Chair, at frankh@smu.edu

Applicants should submit their application package by December 10, 2018. Reference the position number in all documents submitted for application. The committee will continue to accept applications until the position is filled. Hiring is contingent upon the satisfactory completion of a background check. The start date for this position is Summer 2019.

All digital material must be fully functioning on both PC and Mac platforms.

Application Due Date: December 10, 2018

Where to Apply: <https://apply.interfolio.com/46967>

SMU will not discriminate in any program or activity on the basis of race, color, religion, national origin, sex, age, disability, genetic information, veteran status, sexual orientation, or gender identity and expression. The Executive Director for Access and Equity/Title IX Coordinator is designated to handle inquiries regarding nondiscrimination policies and may be reached at the Perkins Administration Building, Room 204, 6425 Boaz Lane, Dallas, TX 75205, 214-768-3601, accessequity@smu.edu.